



# ST. FRANCIS UNIVERSITY COLLEGE OF HEALTH AND ALLIED SCIENCES (SFUCHAS)



*A Constituent College of St. Augustine University of Tanzania*

P.O. Box 175

Ifakara, Tanzania

Phone: (255) 23-2931-568

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Website: [www.sfuchas.ac.tz](http://www.sfuchas.ac.tz)

## JOINING INSTRUCTIONS FOR DOCTOR OF MEDICINE PROGRAMME ACADEMIC YEAR 2020/2021

### 1. General Instructions

- 1.1 **LOCATION:** SFUCHAS is located in Ifakara town, about 110 Kilometers from Mikumi town. The town is reachable through buses from Dar Es Salaam, Morogoro, Iringa, Dodoma, and Mbeya. Ifakara can also be reached by direct train from Dar Es Salaam, Mbeya, and Makambako.
- 1.2 You should report to SFUCHAS between 23<sup>rd</sup> and 27<sup>th</sup> November, 2020 to be **appropriately guided by the Admission Office**
- 1.3 You should bring with you the admission letter and joining instructions along with your **ORIGINAL Form Four (O level) and form six (A-level) Certificates (where applicable), a Medical Certificate of fitness from a recognized physician and two(2) recent passport size photographs.**

### 2. Payment of Fees and Registration

- 2.1 Fees and other financial obligations are the sole responsibility of the student and/or the sponsor or guardian.
- 2.2 Students must ensure that tuition fees is paid either:
  - (i) In **FULL** at the time of registration to cover the whole academic year,  
**or**
  - (ii) In **TWO** equal **INSTALLMENTS** at the beginning of each semester **or**
  - (iii) In **FOUR** equal installments; **TWO** installments payable in semester 1 and the other **TWO** installments in semester 2. For those under the Higher Education Students Loans Board, will have to pay the difference of the tuition fees as in (i), (ii), or (iii).
  - (iv) Student union (Tsh. 20 000=) is payable in a separate CRDB account after generating a control number (invoice) from **SFUCHAS SIMS account** which is accessible at [www.sfuchas.ac.tz](http://www.sfuchas.ac.tz)
  - (v) Only candidates who have paid the required College fee will be issued with admission cards to allow them attend classes.

**2.3 All administrative costs are payable in full at the time of registration (Beginning of the academic year)**

**NB: The caution money within the administrative fee is non-refundable**

- 2.3 No student will be admitted to the University without paying the fees as stated above.
- 2.4 Fees once paid will not be refunded under any circumstances

- 2.5 **Money payable to the University except student union should be effected directly via mobile money (Airtel Money, Tigo Pesa, and M-Pesa) or into SFUCHAS CRDB Bank account, CRDB Agents/ WAKALA/ SIMBANKING/USSD/MOB APP after getting control number SFUCHAS SIMS account.**
- 2.6 **Failure or delay to confirm within the stated time would lead to loss of the admission opportunity.**
- 2.7 Student transferred to SFUCHAS shall pay Tsh. 50, 000 as transfer fees.

### **3. GENERAL CONDUCT**

- 3.1 Students admitted to SFUCHAS are expected to observe and abide by the Admission Regulations, Students By – Laws, Examination Rules and Regulations and any other lawful orders given by the SFUCHAS Management.
- 3.2 Students are required to **respect the Catholic goals of the University**; to conduct themselves always in a manner appropriate of their status as University students
- 3.3 As a student at SFUCHAS, you are required to be models in terms of conduct and behaviour. The Student Bylaws booklet is expected to be issued at the time of registration.
- 3.4 SFUCHAS is a Catholic University, dress code is an important aspect and will be revealed at registration. Students are expected to be models of good behaviour. You are a mature person, your dress code reflects your behaviour.

NB: For any inquiries please visit our website [www.sfuchas.ac.tz](http://www.sfuchas.ac.tz) or contact us through email [admission@sfuchas.ac.tz](mailto:admission@sfuchas.ac.tz) OR phone calls 0769810317 and 0658592300.

**WELCOME TO THE COLLEGE**

**FOR. Principal**



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## FEES STRUCTURE FOR DOCTOR OF MEDICINE PROGRAMME (MD) FOR 2020/21 ACADEMIC YEAR

### 1. PAYABLE TO UNIVERSITY

#### A. TUITION FEE (TSHs)

SN	Description	Year 1	Year 2	Year 3	Year 4	Year 5
1	Tuition Fees	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
2	Total Tuition Fees	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000

#### B: ADMINISTRATIVE FEES (TSHs)

SN	Description	Year 1	Year 2	Year 3	Year 4	Year 5
1	Registration Fees	15,000	15,000	15,000	15,000	15,000
2	ID Card	10,000	-	-	-	-
3	Sustainability Fund	45,000	45,000	45,000	45,000	45,000
4	Examination fees	150,000	150,000	150,000	150,000	150,000
5	Special Faculty Requirements	150,000	150,000	150,000	150,000	150,000
6	TCU Quality Assurance Fees	20,000	20,000	20,000	20,000	20,000
7	Internet Service	10,000	10,000	10,000	10,000	10,000
8	Caution Money	50,000	-	-	-	-
9	Community outreach	-	150,000	-	-	-
10	Graduation	-	-	-	-	100,000
11	Total Administrative fees	450,000	540,000	390,000	390,000	490,000

**Administrative fees should be paid once during registration (Beginning of the Academic Year)**

### C. STUDENT UNION

SN	Description	Year 1	Year 2	Year 3	Year 4	Year 5
1	Student Union	20,000	20,000	20,000	20,000	20,000
2	Total Student Union	20,000	20,000	20,000	20,000	20,000

NB: Student union is payable in a separate SFUCHAS account after getting a control number from your SIMS account.

NOTE: ALL PAYMENTS PAYABLE TO THE UNIVERSITY SHOULD BE DONE VIA MOBILE MONEY (AIRTEL MONEY, TIGO PESA, AND M-PESA) OR DIRECT INTO SFUCHAS BANK ACCOUNT – CRDB BANK BRANCH/CRDB AGENTS/SIM BANKING USSD/MOBILE APP AFTER GETTING A CONTROL NUMBER FROM YOUR SFUCHAS SIMS ACCOUNT.

### 2. Payable to student (TSHs)

S/N	Description	Year 1	Year 2	Year 3	Year 4	Year 5
1	Stationery	100,000	100,000	100,000	100,000	100,000
2	Books	200,000	200,000	200,000	200,000	200,000
3	Field work	-	480,000	480,000	620,000	-
4	Elective and Research	-	-	-	-	100,000
5	Meals and Accommodation	2,618,000	2,618,000	2,618,000	2,618,000	2,618,000
6	Total payable to student	2,918,000	3,398,000	3,398,000	3,538,000	3,018,000

### 3. Accommodation

SFUCHAS has enough accommodation facilities, hence all students will be accommodated:-

- We provide accommodation at the rate of Tsh:-
  - I. 400,000 per year and
  - II. 500,000 per year

### 4. National Health Insurance Fund (NHIF):

Students **MUST** come with NHIF (BIMA) that will be used for medical capitation.

