



**ST. FRANCIS UNIVERSITY COLLEGE OF HEALTH AND
ALLIED SCIENCES
(SFUCHAS)**

*A constituent College of St. Augustine University of
Tanzania*

**ALMANAC
2021/2022
ACADEMIC YEAR**

ABBREVIATIONS

CA	Continuous Assessment
IAHS	Institute of Allied Health Sciences
MD	Doctor of Medicine
MOHCDGEC	Ministry of Health, Community Development, Gender, Elderly and Children
SAUT	Saint Augustine University of Tanzania
SFUCSO	St. Francis University College Students organization
SIMS	Students Information Management System
UE	University Examinations

ALMANAC – ACADEMIC YEAR 2021/2022

FIRST SEMESTER: OCTOBER 2021 TO APRIL 2022

MONTH	DAY	DATE	ACTIVITY
OCTOBER 2021	Wednesday	13	IAHS Board Meeting
	Thursday	14	Mwalimu Nyerere Day
	Friday	15	Admission Committee Meeting
	Monday	18	<ul style="list-style-type: none"> i. Arrival, Registration and Orientation of Year 1 IAHS Students ii. Arrival and Registration of Continuing IAHS Students iii. Online Registration of IAHS Students Reported for Studies Start iv. Online Transfer of IAHS Students (From one Programme to another for New Students & From one Institution to another for Continuing Students) Start
	Tuesday	19	Departmental Meetings
	Wednesday	20	Appointment and Promotion Committee Meeting
	Thursday	21	Faculty Board Meeting
	Friday	22	<ul style="list-style-type: none"> i. End of Orientation Week for Year 1 IAHS Students ii. College Academic Committee Meeting
	Monday	25	<ul style="list-style-type: none"> i. Arrival, Registration and Orientation for MD1 Students ii. Reporting and Registration for Continuing MD Students iii. Start of Lectures for Year 1 and Continuing IAHS Students iv. Final Qualifying UE for MD5 Students Start v. First Supplementary/Special UE of 1st and 2nd Semester of Academic Year 2020/2021 for MD Students Start
	Tuesday	26	<ul style="list-style-type: none"> i. Management Committee Meeting ii. SFUCSO Meeting
	Wednesday	27	Quality Assurance Meeting

OCTOBER 2021	Thursday	28	<ul style="list-style-type: none"> i. Finance and Planning Committee Meeting ii. Warden and Hostel Student Representatives Meeting
	Friday	29	<ul style="list-style-type: none"> i. End of Orientation Week for MD1 Students ii. Final Qualifying UE for MD5 students End iii. First Supplementary/Special UE of 1st and 2nd Semester of Academic Year 2020/2021 for MD Students End
NOVEMBER 2021	Monday	1	<ul style="list-style-type: none"> i. Start of Lectures for MD Students ii. TCU Students Transfer Window Opens iii. Admission Committee Meeting iv. All Saints Day v. Online Transfer of IAHS Students (From one Programme to another for new Students & From one Institution to another for Continuing Students) End vi. Updating the list of Technical Teachers in NACTE Database and Payment of Quality assurance Fees Start
	Tuesday	2	<ul style="list-style-type: none"> i. Board of Governors Meeting ii. SFUCSO Bunge Meeting iii. All Souls Day (Evening Holy Mass)
	Wednesday	3	Departmental Meetings
	Thursday	4	Research, Publications, and Consultancy Committee Meeting
	Friday	5	<ul style="list-style-type: none"> i. Examination Committee Meeting ii. Dean of Students and SFUCSO Meeting iii. Deadline for SIMS Results Uploading of Final Qualifying UE of MD5 and Supplementary/Special UE of 1st and 2nd Semester of academic year 2020/2021 for MD Students
	Monday	8	Holy Eucharistic Celebration for New Academic Year 2021/2022
	Tuesday	9	Examiners Board Meeting
	Wednesday	10	Faculty Board Meeting
	Thursday	11	Management Committee Meeting

NOVEMBER 2021	Friday	12	i. College Academic Committee Meeting ii. Release of SIMS Results of Final Qualifying UE for MD5 students and Supplementary/Special UE for 1 st and 2 nd Semesters of academic year 2020/2021 for MD Students
	Sunday	14	TCU Students Transfer Window Closes
	Monday	15	Library Committee Meeting
	Thursday	18	Online Registration of IAHS students reported for Studies End
	Tuesday	23	Deadline of Appeal and Irregularity Processing for 2020/2021 academic year
	Thursday	25	Online meeting between IAHS (Coordinator, Examination and Admission officer) & NACTE and MOHCDGEC
	Monday	29	Deadline for the online meeting between IAHS (Coordinator, Examination and Admission officer) & NACTE and MOHCDGEC
	Tuesday	30	i. End of Registration for new and continuing MD students ii. Deadline for Updating the list of Technical Teachers in NACTE Database and Payment of Quality assurance Fees iii. Deadline for Submission of Student Transfers to TCU
DECEMBER 2021	Wednesday	1	Appointment and Promotion Committee Meeting
	Thursday	2	i. SFUCSO Meeting ii. Management Committee Meeting
	Friday	3	SFUCSO Bunge Meeting
	Tuesday	7	IAHS Board Meeting
	Wednesday	8	Dean of Students and SFUCSO Meeting
	Thursday	9	INDEPENDENCE DAY
	Friday	10	Finance and Planning Committee Meeting
	Monday	13	SAUT Senate Meeting
	Tuesday	14	i. SAUT Finance and Planning Committee Meeting ii. Departmental Meetings

DECEMBER 2021	Thursday	16	i. SAUT Council Meeting ii. Quality Assurance Meeting
	Friday	17	Admission Committee Meeting
	Tuesday	21	Management Committee Meeting
	Thursday	23	Christmas Breather Start/Staff Get Together
JANUARY 2022	Saturday	1	New Year Day/FEAST
	Sunday	2	Christmas Breather End
	Monday	3	1 st Semester Lectures Resume
	Friday	7	Management Committee Meeting
	Tuesday	11	Staff Meeting
	Wednesday	12	Zanzibar Revolution Day
	Thursday	13	i. Generation of NACTE Examination Numbers of IAHS Students for 2 nd Semester Examination begin ii. Library Committee Meeting
	Friday	14	Departmental Meetings
	Monday	17	i. Deadline for the generation of NACTE Examination Numbers of IAHS Students for 2 nd Semester Examination ii. Quality Assurance Meeting
	Tuesday	18	Admission Committee Meeting
	Wednesday	19	Faculty Board Meeting
	Friday	21	College Academic Committee Meeting
	Monday	24	2 nd Semester Supplementary Examinations for IAHS Students Start
	Tuesday	25	Research, Publications, and Consultancy Committee Meeting
	Wednesday	26	SFUCSO Meeting
Thursday	27	Management Committee Meeting	
FEBRUARY 2022	Tuesday	1	SFUCSO Bunge Meeting
	Wednesday	2	Dean of students and SFUCSO Meeting
	Thursday	3	IAHS Board Meeting
	Friday	4	Appointment and Promotion Committee Meeting
	Monday	7	Admission Committee Meeting
	Friday	11	Finance and Planning Committee Meeting
	Tuesday	15	Management Committee Meeting
Friday	18	2 nd Semester Supplementary Examinations for IAHS	

FEBRUARY 2022			Students End
	Sunday	20	Generation of Examination Numbers of IAHS Students for 1 st Semester by NACTE
	Monday	21	SIMS Registration for 1 st Semester UE by MD Students Begin (Generation of Examination Numbers)
	Wednesday	23	Departmental Meetings
MARCH 2022	Tuesday	1	Faculty Board Meeting
	Wednesday	2	Ash Wednesday - Lent Season Begins
	Thursday	3	Management Committee Meeting
	Friday	4	i. End of 1 st Semester lectures ii. College Academic Committee Meeting iii. Deadline for SIMS uploading (submission) of MD CA Results
	Sunday	6	i. Deadline of SIMS Registration for 1 st Semester UE by MD students (Generation of Examination Numbers) ii. Deadline of the Payment of Second Installment College Tuition Fees for the IAHS Students
	Monday	7	i. 1 st Semester UE Preparatory week for MD and IAHS Students Start ii. Examination Committee Meeting
	Tuesday	8	i. Board of Governors Meeting ii. SIMS Publication/Release of 1 st Semester MD CA Results
	Sunday	13	1 st Semester UE Preparatory week for MD and IAHS Students End
	Monday	14	i. 1 st Semester UE for MD1 and MD2 students Start ii. 1 st Semester Examinations of IAHS Students Start
	Monday	21	Uploading of 1 st Semester Examination Results of IAHS Students and Submission of Documents to NACTE
	Friday	25	i. 1 st Semester UE for MD1 and MD2 students End ii. 1 st Semester Examinations of IAHS Students End
	Saturday	26	Inter-Semester break for MD and IAHS Students Start
	Monday	28	Online Transfer Window for IAHS students opens
	Tuesday	29	Management Committee Meeting
	Wednesday	30	i. Deadline for Uploading of 1 st Semester Examination Results of IAHS Students and

MARCH 2022			Submission of Documents to NACTE ii. IAHS Coordinators' Meeting Start
	Thursday	31	IAHS Coordinators' Meeting Close
APRIL 2022	Sunday	3	Inter-Semester Break for IAHS Students End
	Monday	4	2 nd Semester for IAHS Students Commences
	Tuesday	5	Admission Committee Meeting
	Wednesday	6	i. Departmental Meetings ii. Deadline for Uploading 1 st Semester Final Examinations Results
	Thursday	7	Karume Day
	Friday	8	i. Inter-Semester break for MD Students End ii. Examination Committee Meeting
	Sunday	10	Online Transfer Window for IAHS students Close

SECOND SEMESTER: APRIL 2022–SEPTEMBER 2022

MONTH	DAY	DATE	ACTIVITY
APRIL 2022	Monday	11	i. 2 nd Semester for MD1 and MD2 students Commences ii. Examiners Board Meeting
	Tuesday	12	Faculty Board Meeting
	Wednesday	13	i. College Academic Committee Meeting ii. SIMS Publication/Release of 1 st Semester Final Examination Results
	Thursday	14	i. Easter Breather Start ii. Holy Thursday (Maundy/Sheer Thursday)
	Friday	15	Good Friday
	Saturday	16	i. Holy Saturday ii. Lent Season End
	Sunday	17	EASTER Sunday
	Monday	18	i. EASTER Monday ii. Easter Breather End
	Tuesday	19	Resumption of lectures for MD students
	Wednesday	20	i. SFUCSO Meeting

APRIL 2022			<ul style="list-style-type: none"> ii. Formulation of SFUCSO election committee ii. Research, Publications and Consultancy Committee Meeting
	Thursday	21	<ul style="list-style-type: none"> i. Quality assurance Meeting ii. Warden and hostel student representatives Meeting
	Friday	22	<ul style="list-style-type: none"> i. SFUCSO Bunge Meeting ii. Management Committee Meeting
	Monday	25	Taking of forms for SFUCSO leadership positions
	Tuesday	26	Union Day
	Wednesday	27	<ul style="list-style-type: none"> i. Library Committee Meeting ii. IAHS Board meeting iii. Dean of Students and SFUCSO Meeting
	Thursday	28	Finance and Planning Committee Meeting
	Friday	29	Deadline for Appeal and Irregularity Processing of 1 st Semester 2021/2022
MAY 2022	Sunday	1	Workers Day
	Tuesday	3	Eid el-Fitr (Feast of breaking the fast, depending on moon sighting)
	Wednesday	4	Library Committee Meeting
	Thursday	5	<ul style="list-style-type: none"> i. Research, Publications and Consultancy Committee Meeting ii. Candidates for SFUCSO election presented before the election committee and Dean of Students
	Friday	6	<ul style="list-style-type: none"> i. Departmental Meetings ii. Candidates for Presidential Position presented before Management Committee Meeting
	Monday	9	SFUCSO Election Campaigns Begins
	Tuesday	10	Staff Meeting
	Wednesday	11	Management Committee Meeting
	Thursday	12	Appointment and Promotion Committee Meeting
	Sunday	15	SFUCSO Election Campaigns End
	Tuesday	17	<ul style="list-style-type: none"> i. Admission Committee Meeting ii. SFUCSO Election
	Wednesday	18	Release (Announcement) of SFUCSO Election Results
	Friday	20	Inauguration of the SFUCSO elected leaders
Thursday	19	Quality Assurance Committee Meeting	

MAY 2022	Monday	30	Deadline for payment of 2 nd Semester Examination fee through GePG
	Tuesday	31	SFUCSO Meeting
JUNE 2022	Wednesday	1	i. SFUCSO Bunge Meeting i. Management Committee Meeting
	Thursday	2	Dean of Students and SFUCSO Meeting
	Friday	3	Finance and Planning Committee Meeting
	Sunday	5	Pentecost (Whitsunday)
	Tuesday	7	Departmental Meetings
	Thursday	9	Admission Committee Meeting
	Tuesday	14	Quality Assurance Committee Meeting
	Wednesday	15	IAHS Board Meeting
	Thursday	16	Faculty Board Meeting
	Thursday	23	Management Committee Meeting
JULY 2022	Friday	1	Admission Committee Meeting
	Monday	4	Library Committee Meeting
	Tuesday	5	Departmental Meetings
	Wednesday	6	Research, Publications and Consultancy Committee Meeting
	Thursday	7	SabaSaba day
	Sunday	10	Eid el-Adha (Feast of the Sacrifice)
	Thursday	14	Faculty Board Meeting
	Friday	15	College Academic Committee Meeting
	Sunday	17	Deadline of the Payment of Fourth Installment College Tuition Fees for the IAHS Students
	Tuesday	19	Management Committee Meeting
	Thursday	21	Board of Governors Meeting
	Wednesday	20	i. Quality Assurance Committee Meeting ii. IAHS Coordinator, MOHCDGEC and NACTE Visual Meeting (Preparation of 2 nd Semester Examinations)
	Thursday	21	Appointment and Promotion Committee Meeting
Monday	25	i. SIMS Registration for 2 nd Semester UE by MD students Start (Generation of Examination Numbers) ii. 2 st Semester UE Preparatory week for IAHS	

JULY 2022			Students Start
	Tuesday	26	SFUCSO Meeting
	Wednesday	27	Examination Committee Meeting
	Thursday	28	SFUCSO Bunge Meeting
	Friday	29	Dean of Students and SFUCSO Meeting
	Sunday	31	2 nd Semester UE Preparatory week for IAHS Students End
AUGUST 2022	Monday	1	End of Semester II Examination for IAHS Students Start
	Wednesday	3	Departmental Meetings
	Friday	5	i. End of 2 nd Semester lectures for MD students ii. Deadline for SIMS Uploading (submission) of MD CA Results
	Monday	8	i. UE Preparatory week for MD1 and MD2 Start ii. Deadline of SIMS Registration for 2 nd Semester UE by MD students (Generation of Examination Numbers) iii. NaneNane day (Farmer's day)
	Tuesday	9	i. Examination Committee Meeting ii. SIMS Publication/Release of 2 nd Semester MD CA Results
	Friday	12	UE Preparatory week for MD1 and MD2 End
	Monday	15	UE of 2 nd for MD1 and MD2 Start
	Tuesday	16	Management Committee Meeting
	Monday	22	i. SAUT Senate Meeting ii. Central Marking for 2 nd Semester Examinations of IAHS students, Uploading of Results and Submission of Documents to NACTE Start
	Tuesday	23	SAUT Finance and Planning Committee Meeting
	Thursday	25	SAUT Council Meeting
	Friday	26	UE of 2 nd semester for MD1 and MD2 End
	Saturday	27	Long Vacation for MD1 and MD2 Students Starts
	Sunday	28	Memorial of St. Augustine of Hippo
	Tuesday	30	Quality Assurance Committee Meeting
	Wednesday	31	End of Semester II Examination for IAHS Students End

SEPTEMBER 2022	Tuesday	6	Management Committee Meeting
	Friday	9	Deadline for Uploading 2 nd Semester Final Examinations Results
	Tuesday	13	Examiners Board Meeting
	Wednesday	14	Faculty Board Meeting
	Friday	16	i. College Academic Committee Meeting ii. Release of Provisional SIMS Results of 2 nd Semester final UE
	Tuesday	20	Appointment and Promotion Committee Meeting
	Thursday	22	Research, Publications and Consultancy Committee Meeting
	Friday	23	Finance and Planning Committee Meeting
	Tuesday	27	Deadline for Appeal and Irregularity Processing of 2 nd Semester 2021/2022
	Wednesday	28	Departmental meeting
Thursday	29	Management Committee Meeting	
OCTOBER 2022	Saturday	1	Central Marking for End of Semester II Examinations of IAHS students, Uploading of Results and Submission of Documents to NACTE End
	Monday	3	Orientation week for new IAHS students (NTA LEVEL 4) Start
	Saturday	8	Maulid Day/Prophet's Birthday
	Sunday	16	Orientation week for new IAHS students (NTA LEVEL 4) End
	Monday	17	i. First Supplementary and First Sitting Examinations for MD2 and MD3 Start ii. First Supplementary and First Sitting for MD5 students Start iii. Second Supplementary UE for MD3 students Start iv. Beginning of 1 st Semester for Academic year 2022/2023 of IAHS Students
	Thursday	18	Management Committee Meeting
	Friday	28	i. First Supplementary and First Sitting Examination for MD2 and MD3 End ii. First Supplementary/First Sitting Examinations for MD5 students End iii. Second Supplementary UE for MD3 students End