



ST. FRANCIS UNIVERSITY COLLEGE OF HEALTH AND ALLIED SCIENCES (SFUCHAS)



A Constituent College of St. Augustine University of Tanzania

P.O. Box 175
Ifakara, Tanzania

Phone: (255) 23-2931-568
Fax: (255) 23-2931-569

Email: principal@sfuchas.ac.tz
Website: www.sfuchas.ac.tz

JOINING INSTRUCTIONS FOR THE DOCTOR OF MEDICINE PROGRAMME ACADEMIC YEAR 2022/2023

1. General Instructions

- 1.1 **LOCATION:** SFUCHAS is located in Ifakara town, about 110 Kilometres from Mikumi town. The town is reachable through buses from Dar Es Salaam, Morogoro, Iringa, Dodoma, and Mbeya. Ifakara can also be reached by direct train from Dar Es Salaam, Mbeya, and Makambako.
- 1.2 You should report to SFUCHAS between 17th and 23rd October, 2022 to be appropriately guided by the Admissions Office
- 1.3 You should bring with you the Admissions letter, Joining instructions, Birth certificate along with your ORIGINAL Form Four (O level) and form six (A level) Certificates (where applicable), a Medical Certificate of fitness from a recognized physician and two (2) recent passport size photographs.

2. Payment of Fees and Registration

- 2.1 Fees and other financial obligations are the sole responsibility of the student and/or the sponsor or guardian.
- 2.2 Students must ensure that tuition fees are paid either:
 - (i) In FULL at the time of registration to cover the whole academic year,
or
 - (ii) In TWO equal INSTALLMENTS at the beginning of each semester **or**
 - (iii) In FOUR equal installments; TWO installments payable in semester 1 and the other TWO installments in semester 2. For those under the Higher Education Students Loans Board, will have to pay the difference of the tuition fees as in (i), (ii), or (iii).
 - (iv) Student union (Tsh. 20 000/=) is payable in a separate CRDB account after generating a control number (invoice) from SFUCHAS SIMS account which is accessible at www.sfuchas.ac.tz
 - (v) Only candidates who have paid the required College fee will be issued with admission cards to allow them attend classes.

2.3 All administrative costs are payable in full at the time of registration (Beginning of the academic year)

NB: The caution money within the administrative fee is non-refundable

- 2.3 No student will be admitted to the University without paying the fees as stated above.
- 2.4 Fees once paid will not be refunded under any circumstances
- 2.5 **Money payable to the University except student union should be affected directly via mobile money (Airtel Money, Tigo Pesa, and M-Pesa) or into**

**SFUCHAS CRDB Bank account, CRDB Agents/ WAKALA/
SIMBANKING/USSD/MOB APP after getting control number
SFUCHAS SIMS account.**

- 2.6 Failure or delay to confirm within the stated time would lead to loss of the admission opportunity.**
- 2.7 Student transferred to SFUCHAS shall pay Tsh. 50, 000 as transfer fees.

3. GENERAL CONDUCT

- 3.1 Students admitted to SFUCHAS are expected to observe and abide by the Admission Regulations, Students By – Laws, Examination Rules and Regulations and any other lawful orders given by the SFUCHAS Management.
- 3.2 Students are required to **respect the Catholic goals of the University**; to conduct themselves always in a manner appropriate of their status as university students
- 3.3 As a student at SFUCHAS, you are required to be models in terms of conduct and behaviour. The Student Bylaws booklet is expected to be issued at the time of registration.
- 3.4 SFUCHAS is a Catholic University, dress code is an important aspect and will be revealed at registration. Students are expected to be models of good behaviour. You are a mature person; your dress code reflects your behaviour.

NB: For any inquiries, please visit our website www.sfuchas.ac.tz or contact us through email admission@sfuchas.ac.tz OR phone calls 0769810317 and 0658592300.

WELCOME TO THE COLLEGE

FOR. Principal



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FEES STRUCTURE FOR DOCTOR OF MEDICINE PROGRAMME (MD) FOR 2020/21 ACADEMIC YEAR

1. PAYABLE TO UNIVERSITY

A. TUITION FEE (TSHs)

| SN | Description | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|----|--------------------|-------------|-------------|-------------|-------------|-------------|
| 1 | Tuition Fees | 4, 000, 000 | 4, 000, 000 | 4, 000, 000 | 4, 000, 000 | 4, 000, 000 |
| 2 | Total Tuition Fees | 4, 000, 000 | 4, 000, 000 | 4, 000, 000 | 4, 000, 000 | 4, 000, 000 |

B: ADMINISTRATIVE FEES (TSHs)

| SN | Description | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|----|------------------------------|----------|----------|----------|----------|----------|
| 1 | Registration Fees | 15, 000 | 15, 000 | 15, 000 | 15, 000 | 15, 000 |
| 2 | ID Card | 10, 000 | - | - | - | - |
| 3 | Sustainability Fund | 45, 000 | 45, 000 | 45, 000 | 45, 000 | 45, 000 |
| 4 | Examination fees | 150, 000 | 150, 000 | 150, 000 | 150, 000 | 150, 000 |
| 5 | Special Faculty Requirements | 150, 000 | 150, 000 | 150, 000 | 150, 000 | 150, 000 |
| 6 | TCU Quality Assurance Fees | 20, 000 | 20, 000 | 20, 000 | 20, 000 | 20, 000 |
| 7 | Internet Service | 10, 000 | 10, 000 | 10, 000 | 10, 000 | 10, 000 |
| 8 | Caution Money | 50, 000 | - | - | - | - |
| 9 | Community outreach | - | 150, 000 | - | - | - |
| 10 | Graduation | - | - | - | - | 100, 000 |
| 11 | Total Administrative fees | 450, 000 | 540, 000 | 390, 000 | 390, 000 | 490, 000 |

Administrative fees should be paid once during registration (Beginning of the Academic Year)

C. STUDENT UNION

| SN | Description | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|----|---------------------|---------|---------|---------|---------|---------|
| 1 | Student Union | 20, 000 | 20, 000 | 20, 000 | 20, 000 | 20, 000 |
| 2 | Total Student Union | 20, 000 | 20, 000 | 20, 000 | 20, 000 | 20, 000 |

NB: Student union is payable in a separate SFUCHAS account after getting a control number from your SIMS account.

NOTE: ALL PAYMENTS PAYABLE TO THE UNIVERSITY SHOULD BE DONE VIA MOBILE MONEY (AIRTEL MONEY, TIGO PESA, AND M-PESA) OR DIRECT INTO SFUCHAS BANK ACCOUNT – CRDB BANK BRANCH/CRDB AGENTS/SIM BANKING USSD/MOBILE APP AFTER GETTING A CONTROL NUMBER FROM YOUR SFUCHAS SIMS ACCOUNT.

2. Payable to student (TSHs)

| S/N | Description | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|-----|--------------------------|-------------|-------------|-------------|-------------|-------------|
| 1 | Stationery | 100, 000 | 100, 000 | 100, 000 | 100, 000 | 100, 000 |
| 2 | Books | 200, 000 | 200, 000 | 200, 000 | 200, 000 | 200, 000 |
| 3 | Field work | - | 480, 000 | 480, 000 | 620, 000 | - |
| 4 | Elective and Research | - | - | - | - | 100, 000 |
| 5 | Meals and Accommodation | 2, 618, 000 | 2, 618, 000 | 2, 618, 000 | 2, 618, 000 | 2, 618, 000 |
| 6 | Total payable to student | 2, 918, 000 | 3, 398, 000 | 3, 398, 000 | 3, 538, 000 | 3, 018, 000 |

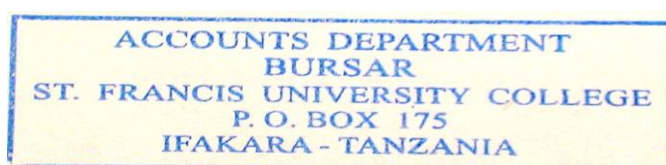
3. Accommodation

SFUCHAS has enough accommodation facilities, hence all students will be accommodated:-

- We provide accommodation at the rate of Tsh:-
 - I. 400, 000 per year and
 - II. 500, 000 per year

4. National Health Insurance Fund (NHIF):

Students **MUST** come with NHIF (BIMA) that will be used for medical capitation.





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MEDICAL EXAMINATION FORM

To be completed by a registered Medical Officer.

1. STUDENT PERSONAL PARTICULARS

Surname.....Other names.....

AgeSex.....

Address.....
.....

2. PAST MEDICAL HISTORY

(A) Has the student ever suffered from any of the following medical conditions?
Indicate Yes or No

1. Allergies.....
2. Hypertension.....
3. Diabetes Melitus.....
4. HIV/AIDS.....
5. Major surgeries.....
6. Tuberculosis.....
7. Psychiatry illness.....
8. Physical disability.....
9. Heart Disease.....
10. Asthma.....
11. Any other condition(s) worth reporting ?(Name).....

All Official Correspondence to be addressed to the Principal of SFUCHAS

(B) Is the student on any medication/treatment for a chronic/long term condition?
Yes / No (circle the answer)

If yes, name the condition(s) under treatment

(1)

(2)

(3)

3. PHYSICAL EXAMINATION

Weight..... **Height**.....

Vision : Left eye.....Right eye.....

Cardiovascular System

Blood Pressure

Pulse rate

Any murmur? Yes / No (circle the answer)

Abnormal Examination

Liver.....

Spleen.....

Kidney.....

Any palpable mass (specify.....

Muscle skeletal system

Extremities.....

Back.....

Any sign of Drug addiction

Yes / No (circle the answer)

4. LABORATORY INVESTIGATION

Fasting blood sugar.....

Full blood count

Neutrophils.....

Eosinophils

Basophils

Lymphocytes

Hb level

Blood group

5. CONCLUSION

Do you consider the student physically and mentally fit to peruse studying at St. Francis University College of Health and Allied Sciences (SFUCHAS)

Yes/ No (circle the answer)

What condition or Disability has to be attended before he/she can be admitted?

.....

6. DECLARATION

I certify that I have examined the above named student and consider that he/she is physically and mentally fit/unfit for academic studies at St. Francis University College of Health and Allied Sciences.

Name

Signature/Official Stamp

Qualifications.....

Date.....

Address:

.....

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