



# ST. FRANCIS UNIVERSITY COLLEGE OF HEALTH AND ALLIED SCIENCES (SFUCHAS)

*(A constituent College of St. Augustine University of Tanzania)*



16<sup>th</sup> October 2023

## EMPLOYMENT OPPORTUNITIES

Saint Francis University College of Health and Allied Sciences (SFUCHAS) is a Constituent College of St Augustine University of Tanzania (SAUT). It is located in Ifakara town in Kilombero district, Morogoro region, about 420 km South-West of Dar-s-Salaam and 230 km from Morogoro town. The College is currently running the following programs: A doctor of Medicine (MD) degree, a Diploma in Medical Laboratory Sciences, and a Diploma in Pharmaceutical Sciences.

SFUCHAS invites applications from qualified and motivated individuals to fill the following academic vacant posts:

### BURSAR

**1 Post**

**Reports to the Deputy Principal for Planning, Finance and Administration**

*Area of specialization*

**Business, Accounts and Finance**

### *Qualifications*

- Preferably, a holder of Master degree in Finance, Accounting, Business Administration, or an equivalent degree from recognized University/institution.
- Applicant must have professional accounting qualification such as CPA. ACCA. CFA or equivalent.
- Must be registered with National Board for Accountants and Auditors (NBAA).
- Applicant should have knowledge on accounting packages software.

### *Experience*

Five (5) years working from a recognized organization preferably higher learning institution.

### INTERNAL AUDITOR

**1 POST**

**Reports to the Deputy Principal for Planning, Finance and Administration**

### *Qualification*

- A Master Degree in Accounting or equivalent from recognized University/Institution.
- Qualified accountant possessing CPA (T), ACCA, ACA, or equivalent.
- Registered with the National Board for Accountants and Auditors (NBAA).
- Applicant should have knowledge on accounting packages software.

## **Experience**

- Five (5) years working experience from a recognized organization preferably higher learning institution.

## **Duties:**

- Executes Audit programmes for: insurance covers and payments, capital expenditure, investment accounts and special grants.
- Carries out systems audit.
- Ensures that there is compliance with established policies, procedures, controls and other regulations.
- Detects fraud, theft, and waste of any kind of assets.
- Performs any other related duties as may be assigned by one's reporting officer.

## **MODE OF APPLICATION**

Interested candidates should apply in confidence enclosing:

1. Cover letter
2. Detailed CV.
3. Certified Copies of relevant academic certificates and transcripts.
4. Copy of birth certificate.
5. Copy of National ID card
6. Names and addresses of three referees.
7. Mode of communication, e.g., Telephone, email, etc.

Interested applicants should submit their applications to the following address:

**Principal,**

**St Francis University College of Health and Allied Sciences,**

**P.O. Box 175, Ifakara, Tanzania**

Applications can be sent electronically to [principal@sfuchas.ac.tz](mailto:principal@sfuchas.ac.tz)

## **NOTE:**

- All applicants should indicate the positions they apply for on top of the envelope.
- Certificates from foreign Universities should be verified by the Tanzania Commission for Universities (TCU).
- Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- Recommendation letters from reputable referees/previous employer, alternatively a certificate of service will be considered.
- Only shortlisted candidates will be contacted for an interview.

## **BENEFITS:**

Salary and Fringe benefits will be as per SFUCHAS Scheme of Service

## **DEADLINE**

The deadline for this advertisement is 20<sup>th</sup> November 2023.