



ST. FRANCIS UNIVERSITY COLLEGE OF HEALTH AND ALLIED SCIENCES (SFUCHAS)



A Constituent College of St. Augustine University of Tanzania

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Ifakara, Tanzania Fax: (255) 23-2931-569 Website: www.sfuchas.ac.tz

JOINING INSTRUCTIONS FOR THE DOCTOR OF MEDICINE PROGRAMME ACADEMIC YEAR 2025/2026

1.0 GENERAL INSTRUCTIONS

- 1.1 Location: Saint Francis University College of Health and Allied Sciences (SFUCHAS) is situated in Ifakara town, approximately 110 kilometres from Mikumi town. Ifakara can be reached by bus from Dar es Salaam, Morogoro, Iringa, Dodoma, and Mbeya. It is also accessible by direct train from Dar Es Salaam, Mbeya, and Makambako.
- 1.2 You should report to SFUCHAS between the **31st of October 2025** and the **9th of November 2025** to be appropriately guided by the Admissions Office.
- 1.3 You should bring with you the Admissions letter, Joining Instructions, and Birth Certificate, along with your ORIGINAL Form Four (O-level) and Form Six (A-level) Certificates (where applicable). Selected applicants with equivalent qualifications should submit their diploma certificates and transcripts. All selected applicants should also submit a medical Certificate of fitness from a recognised physician, a National Identification Number (NIN), also known as NIDA number, and two (2) recent passport-size photographs.

2.0 PAYMENT OF FEES AND REGISTRATION

- 2.1 Fees and other financial obligations are the sole responsibility of the student and/or the sponsor or guardian.
- 2.2 Students must ensure that tuition fees are paid either:
 - i. In FULL at the time of registration to cover the whole academic year, or
 - ii. In TWO equal INSTALLMENTS at the beginning of each semester or

- iii. In FOUR equal instalments; TWO instalments payable in semester 1 and the other TWO instalments in semester 2. Those under the Higher Education Students' Loans Board will have to pay the difference of the tuition fees as in (i), (ii), or (iii).
- iv. Student union (TSh. 20,000=/) is payable in a separate CRDB account after generating a control number (invoice) from the SFUCHAS SIMS account, which is accessible at <https://sfuchas.ac.tz>
- v. Only candidates who have paid the required College fee will be issued admission cards to allow them to attend classes.

2.3 All administrative costs are payable in full at the time of registration (Beginning of the academic year)

NB: The caution money within the administrative fee is non-refundable

2.4 No student will be admitted to the University without paying the fees as stated above.

2.5 Fees once paid will not be refunded under any circumstances

2.6 Payments to the University, excluding the student union, should be made directly via mobile money or into the SFUCHAS CRDB Bank account, using CRDB Agents, WAKALA, SIMBANKING, USSD, or Mobile APP after obtaining a control number from the SFUCHAS SIMS account.

2.7 Failure or delay to confirm within the stated time would lead to loss of the admission opportunity.

2.8 Students transferred to SFUCHAS shall pay TSHS 50,000 as transfer fees.

3.0 GENERAL CONDUCT

3.1 Students admitted to SFUCHAS are expected to observe and abide by the Admission Regulations, Student By-Laws, Examination Rules and Regulations, and any other lawful orders given by SFUCHAS Management.

3.2 Students are required to respect the Catholic goals of the University, and to conduct themselves always in a manner appropriate to their status as university students.

3.3 As a student at SFUCHAS, you are required to be models in terms of conduct and behaviour. The Student Bylaws booklet is expected to be issued at the time of registration.

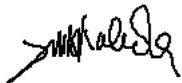
3.4 FUCHAS is a Catholic university, and the dress code is an important aspect that will be revealed at registration. Students are expected to demonstrate

good behaviour. As a mature individual, your dress code reflects your conduct.

NOTE:

- a. All Fees Payable to the University are paid after the Generation of the Control Number, which is obtained through SIMS accounts (www.sfuchas.ac.tz)
- b. Any Payments Payable to the University are Non-Refundable
- c. Accommodation Fee is **TZS 400,000 Per Year**. The amount is Paid Upon Confirmation of room availability (*First Come, First Served*).
- d. Tuition fee can be paid in four equal instalments, that is, two instalments in the first semester and the remaining two instalments in the second semester.
- e. Administrative and Organisational Fees are paid at once immediately after arriving at the university for the registration process in the first semester
- f. Late Registration will lead to the imposition of a Penalty. The penalty will be automatically charged to students by the Student Information Management System (SIMS) depending on the number of days their registration is delayed.

NB: For any inquiries, please visit our website at www.sfuchas.ac.tz or contact us through email at admission@sfuchas.ac.tz or by phone at 0769810317 and 0658592300



Prof. Festus M. Kalokola
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