



ST. FRANCIS UNIVERSITY COLLEGE OF HEALTH AND ALLIED SCIENCES (SFUCHAS)

(A Constituent College of St. Augustine University of Tanzania)



26th September, 2025

VACANCIES

Saint Francis University College of Health and Allied Sciences (SFUCHAS) is a Constituent College of St. Augustine University of Tanzania (SAUT). It is located in Ifakara town in Kilombero District, Morogoro Region, about 420 km South-West of Dar-s-Salaam and 230 km from Morogoro town. The area is accessible throughout the year as it is connected by tarmac road from all directions. The College is currently running the following programs: A Doctor of Medicine (MD) degree, a Diploma in Medical Laboratory Sciences, and a Diploma in Pharmaceutical Sciences.

SFUCHAS invites applications from qualified and motivated individuals to fill the following vacant posts:

Job Title: Lecturer

Department: Pediatrics and Child Health

(1 Post)

Entry Qualifications

- a) A holder of a Master of Medicine (MMed) in Pediatrics & Child health with a GPA of 4.0 and above from a recognized Institution plus a GPA of 3.5 and above from the undergraduate studies. Must be registered by respective Medical Councils.

General Attributes

- a) Adherence to professional ethics;
- b) Ability to design set, administer and supervise different assessment items;
- c) Ability to mark student scripts and course work assessment items and provide feedback;
- d) Ability to prepare and deliver own teaching materials;
- e) Potential to be a good role model and steer students towards dedication to learning, creativity and problem solving;
- f) Possession of sufficient breadth and depth of specialist knowledge in the relevant discipline and of teaching methods and techniques to work within own area;
- g) Ability to carry out independent research and provide feedback and;
- h) Ability to supervise research and other knowledge generating and development activities.

Job Title: Legal Officer

Department: Administration

(1 Post)

Entry Qualifications

- a) Bachelor's degree in Law from recognized institution with at least an Upper Second Class grade.
- b) Professional certification from Law School of Tanganyika and registered as an Advocate of the High Court of Tanzania.
- c) At least 5 years' working experience in the University of which two (2) years should be in a managerial position.

Job Purpose:

- a) To provide legal services and advice to management to facilitate compliance with the Act establishing the University, other legislation and its internal policies and regulations.

Key Performance Areas

- a) Advise Management on approaches, options and consequences relating to conduct of affairs to ensure legal protection of the University operations;
- b) Conduct investigation on disciplinary allegations against staff;
- c) Provide legal opinion and advice to Management on cases and on various legal issues that may arise from time to time;
- d) Assess adequacy of existing legal framework within which the University operates and advise management on appropriate action;
- e) Draft, review and update contracts and agreements relating to the operations of the University in collaboration with relevant parties and participate in negotiations where necessary;
- f) Initiate and facilitate mandatory registration of legal documents such as title deeds, trust deeds and other instruments;
- g) Provide secretarial services to Management committees as and when required;
- h) Advise Management on and interpret University policies, regulations and procedures;
- i) Prepare legal briefs and contracts for negotiations with other parties on various issues and provide support in safekeeping of legal documents and maintain confidentiality;
- j) Liaise with the courts of law and other institutions of justice and stakeholders particularly office of the attorney general, government ministries and departments on legal matters pertaining to the University.
- k) Perform other related duties as may be assigned.

General Conditions/Requirements

- a) An up-to-date Curriculum Vitae (CV) with reliable contact address, emails and telephone numbers
- b) Certified copies of Degree, Postgraduate, Advanced Diploma or Ordinary Diploma certificates.
- c) Certified copies of transcripts of Degree, postgraduate, Advanced Diploma or Ordinary Diploma.
- d) Certified copies of Form IV and Form VI National Examination Certificates. Form IV and form VI results slips are strictly not acceptable;
- e) Certified Professional Certifications from respective professional bodies.
- f) Certified Birth Certificate.
- g) Applicants should indicate three reputable referees with their reliable contacts.
- h) All applicants should indicate the positions they apply for on top of the envelope.
- i) Certificates from foreign Universities should be verified by the Tanzania Commission for Universities (TCU).
- j) Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- k) Applicants must indicate the position applied for on top of the envelope with the application letter.
- l) Recommendation letters from reputable referees/previous employer, alternatively a certificate of service will be an added advantage.
- m) Applicants are required to disclose relevant information in their applications. Giving false or incomplete information will lead to disqualification at any time during the recruitment process or after the appointment.
- n) Only shortlisted candidates will be contacted for an interview.

Benefits

Salary and Fringe benefits will be as per SFUCHAS Scheme of Service.

How to Apply:

Interested applicants must submit a duly signed application letter, Curriculum Vitae (CV) and certified certificates and transcripts to the following address:

Principal,

St. Francis University College of Health and Allied Sciences,

P.O. Box 175, Ifakara, Tanzania

Or Email to principal@sfuchas.ac.tz

DEADLINE; The applicants are allowed to send their applications from Friday 26th September 2025 and the deadline is on Monday 13th October, 2025 at 04:30 p.m.